

### Visitors' Guide

2023-2024

## Visitors' Guide



A very warm welcome to Hurst. I hope you find this guide useful and that you enjoy your visit with us.

Dominic Mott, Head of College

#### How to find us

#### Junior and Senior Prep

Chalker's Lane 01273 834 975 Hurstpierpoint prep.reception@hppc.co.uk West Sussex BN6 9JS

#### Senior School and Sixth Form

College Lane Hurstpierpoint West Sussex BN6 9JS 01273 833 636 reception@hppc.co.uk

#### By Road

If you are coming to us by road from the north from the M25, join the M23 and then the A23 heading south, exit at the Burgess Hill/Hickstead turn-off, turning left at the roundabout to join the A2300. Turn right at the next roundabout (road signposted to Goddards Green and Hurstpierpoint) and go straight over the next junction next to the Sportsman Pub to join Cuckfield Road. After approximately 1.5 miles, turn left onto Chalkers Lane. The Prep School entrance will be approximately 0.5 miles on your right. To get to the Senior School, please continue to the T-junction at the end of Chalkers Lane and turn right into College Lane and then right into the Senior School entrance.

If you are coming to us by road from the **south** join the A23 from Brighton and exit at the Hurstpierpoint turn off to join the B2117. At the end of the slip road turn right onto the B2117. At the roadabout in the village go straight across (second exit) into Cuckfield Road. After approximately 1 mile, turn right into Chalkers Lane. The Prep School entrance will be approximately 0.5 miles on your right. To get to the Senior School, please continue to the T-junction at the end of Chalkers Lane and turn right into the Senior School entrance. We recommend not using College Lane as it is narrow.

Please note a 5mph speed limit is in operation on all Hurst property. We politely request that all visitors park in a marked parking bay.

#### By Rail

If you are coming to us by rail, we recommend travelling to Hassocks Station, located at approximately a 10 minute drive from the school. Taxi's are not readily available however, we can recommend South Down Taxis on 01273 846 666. Alternative train stations are Burgess Hill and Haywards Heath.

#### **By Air**

If you are coming to us by air, Hurst can be reached quickly from both London Gatwick and London Heathrow airports.



#### **On Arrival**

It is important for the safety and security of our pupils and staff that all visitors sign in at reception. It is essential that you sign out at the end of your visit.

The safety of all visitors, pupils and staff is our chief concern. Please familiarise yourself with the following procedures:

#### Safeguarding

This School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and visitors to share in this committment. If you have any concerns that a child had been harmed, is at risk or you recieve a disclosure, please contact the main reception and ask to speak to a of the safeguarding team.

If using the toilets please ensure that you are using adults and/or easy access toilets and not toilets designated for pupil use.

Please refer to the Safeguarding Information for Visitors booklet for further details.

#### **Health and Safety**

All visitors are subject to Health and Safety at Work Act 1974; The Management of Heath and Safety at Work Regulations 1999; and the Company regulations whilst on the premises. Hurst's Health and Safety policy is available on request.

#### **Fire Safety and Emergencies**

In the event of an evacuation, the alarm will be raised. All visitors must follow the instructions of the Fire Marshal responsible for that building, their host and/or the Fire Action Notices displayed throughout the school.

Visitors should vacate the building/area using the nearest available exit making their way to the nearest Fire Assembly Point and remain at that point until otherwise instructed.

#### Accidents

In the event of an accident, incident, illness or near miss, please report this to your host and/or Reception immediately so that the appropriate action can be taken.

#### Security

All visitors and contractors must be escorted and supervised during their visit. It is also crucial that all visitors wear their lanyard at all times whilst on the school premises.

Hurst is a no smoking and no vaping site. Please note that these premises are covered by CCTV.





- Uniform Shop Drama & Dance Studio

- Science, Design & Technology North Field Cricket Pavilion Eastfield Pavilion
  - - Hurst Farm 9
- Outer Quad Senior School Reception (The Lodge)

  - Inner Quad 23

- The New Bury Theatre Moore Hall & Library Swimming Pool Art School Sports Hall 
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  - - Music School
    - Dance Studio

    - **Ruckford Pavilion**
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- Lowe Field
- North Field Ruckford Kents

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SPORT PITCHES

Netball/Tennis Courts

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- MUGA
- Highfield Astro South Astro Eastfield т
- West Astro Prep Netball Court
- G

# HOUSES (Red Circles)

 St John's
Star
Wolf
Woodard **Red Cross** Shield œ σ Fleur de Lys Chevron Crescent Martlet Pelican Phoenix Eagle