

Use of Artificial (AI) Technologies

Purpose:

The purpose of this policy document is to establish guidelines for the ethical, secure, and responsible use of Artificial Intelligence (AI) technologies in our school community. It is designed to provide a framework for the appropriate use of AI technologies while ensuring that pupils' safety, privacy, security, and ethical considerations are considered.

This policy document applies to all members of our school community, including pupils, teachers, administrative staff, and other stakeholders who may use AI technologies in the school environment. It particularly covers generative AI technologies, such as ChatGPT.

Our school is committed to using AI technologies in an ethical, transparent, and responsible manner. We acknowledge that AI technologies have the potential to enhance student learning and engagement. AI technologies have the potential to support personalised, independent learning and help teachers identify areas where students need extra support. They can also support research and writing activities and provide opportunities for students to develop skills related to critical thinking, problem-solving, and digital literacy. The use of AI technologies in our school aligns with our mission to provide a high-quality education that prepares our students for success in their life beyond Hurst.

However, we also recognise that, as with any online tool, it can also be misused or pose potential risks to users. It is important to protect pupil safety and privacy and ensure that the use of these technologies is consistent with ethical considerations and that pupils maintain intellectual integrity. This policy must be read in tandem with the Academic Honesty Policy and the Online safety Policy.

Acceptable use:

- AI technologies may be used for academic purposes, such as the creation of lesson content, lesson planning, mark schemes, a discovery or research tool or for investigating or learning about a specific topic.
- Pupils are expected to produce their **own** high-quality work and anything a pupil uses in their work that has been generated by AI technologies must be appropriately acknowledged. The College maintains the right to check all pupils' work using any AI integrity technology available to do so (for example Alcheatcheck.com).
- The consequences of being academically dishonest vary depending on severity. The range of sanctions include at least one of:
 - *Re-doing the work in a detention*
 - *Receiving a zero grade for the work*
 - *Having externally assessed coursework awarded zero marks*
 - *Disqualification*
 - *Being barred from gaining an external qualification for the whole subject*

Academic dishonesty during exams (internal or external) or in relation to coursework or controlled assessments will be treated as serious misconduct. Therefore, in addition to the consequences above, pupils should expect to be suspended. In the case of coursework or controlled assessment work, pupils should also refer to the most recent version of JCQ Information for candidates: non-examination assessments.

Teachers may detect plagiarised work during the marking and moderation process however this cannot be relied upon, responsibility for plagiarism remains with the pupil; it should not take place. If work is submitted to an Exam Board and they detect that it has been plagiarised, in part or in full, they will apply one of the following penalties:

- *the piece of work will be awarded zero marks;*
 - *the pupil will be disqualified from that component for the examination series in question;*
 - *the pupil will be disqualified from the whole subject for that examination series;*
 - *the pupil will be disqualified from all subjects and barred from entering again for a period of time.*
-
- To mitigate against pupils using AI technologies in a way that breaches the academic honesty policy, departments may wish to reimagine the tasks and also the way in which prep is set. Pupils may be tasked to carry out research on a particular topic and indeed could use AI technologies, although they need to be aware of the limitations of doing this ie. not all responses or citations are accurate or genuine.
-
- In accordance with the Online Safety Policy:
 - All users must not utilise AI technologies to generate inappropriate or offensive content, including but not limited to hate speech, sexually explicit material, or threats of violence.
 - All users must not utilise AI technologies to impersonate another person, organisation or entity.
 - All users must not share their login credentials or access to AI technologies with anyone else.
 - All users must immediately report any suspicious or inappropriate activity on AI technologies to their teacher or school administrator.

